

# Back-to-school supply lists made simple

## Post and share in 5 easy steps!

### STEP 1 Gather your school's supply lists for the upcoming school year.



**Best practice:** Collect lists as early as possible to share with parents before school lets out!

It's free for schools and families!

### STEP 2 Upload your supply lists to [TeacherLists](https://TeacherLists.com).



**Best practice:** Use the scheduling feature to have your lists published whenever you choose. If your supply lists stay the same every year, mark them "evergreen" and they'll automatically renew each school year.

Become the TeacherLists Admin for your school and get special privileges that make it easy to manage multiple lists!

### STEP 3 Link supply lists on your school website so parents can easily access them.



**Best practice:** Use our colorful web banners that link directly to your lists.

All supply lists can be viewed and printed in Spanish.

### STEP 4 Look for our email letting you know your lists are ready.

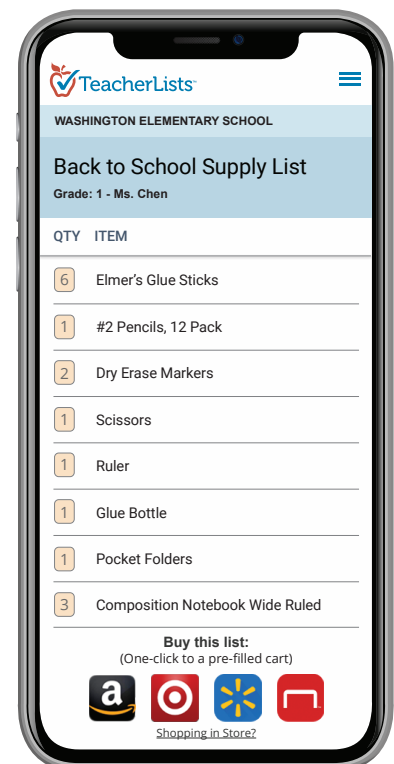


**Best practice:** Once your lists have been digitized, they'll be live on TeacherLists, Target, Walmart, Staples, and more! You can [share](#) an individual supply list or an entire school page with a simple click. Our email will walk you through it.

### STEP 5 Get the word out that your supply lists are ready!



**Best practice:** [Share](#) your TeacherLists supply list link with parents every two weeks via email, Facebook, Twitter, Remind, or however you prefer to communicate with parents



## Catch parents' attention with our fun communication tools

### On your website

Add a [banner](#) to your school website letting parents know their supply lists are ready; it's as simple as copying and pasting code we've written.



Or just download one of our [graphics](#) and link it to your lists.

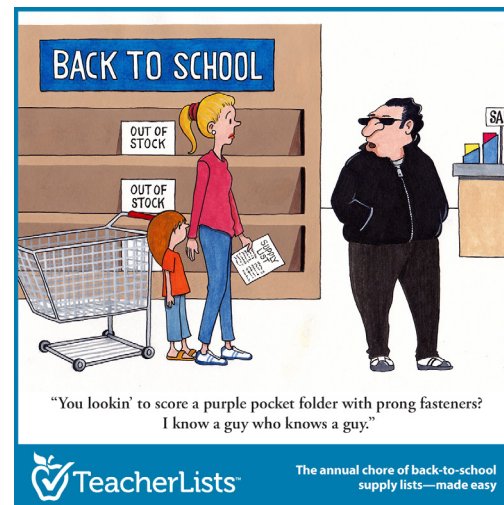


### On social media

Share our colorful [graphics](#) on Facebook, Twitter, and Instagram.



Post our back-to-school GIFs and [cartoons](#) on your social channels.



### In Spanish

On TeacherLists, all supply lists can be viewed and printed in [Spanish](#) with one click.

We even have Spanish website banner links to help you reach Spanish-speaking families.



For premade flyers, email templates, and tips on using TeacherLists with EdTech and messaging apps, visit [TeacherLists.com/share](https://TeacherLists.com/share)